

JOIN OUR TEAM

 Women's Sports
Foundation®

Women's Sports Foundation

We exist to enable girls and women to reach their potential in sports and life.



Manager, Community Impact

Reports to: Vice President, Community Impact
Location: New York, NY
Status: Exempt
Salary: \$58,500 - \$68,800

Who we are.

The Women's Sports Foundation is an ally, advocate and catalyst for tomorrow's leaders. We exist to enable girls and women to reach their potential in sport and life. Founded by Billie Jean King in 1974, we are committed to achieving equality, diversity and inclusion in sports, and value teamwork, resilience and innovation. We are building a future where every girl and woman can #KeepPlaying and unlock limitless possibilities through the lifelong benefits of sport participation.

About the opportunity.

The Manager, Community Impact will join an energetic and collaborative team at the Women's Sports Foundation's (WSF) and play an integral role in supporting WSF's marketing and growth strategies.

Reporting to the Vice President of Community Impact, this role will help make innovative and strategic decisions about which athletes and organizations align with our values and can help drive our mission. This role will also emphasize the evaluation of our programs and tracking data to assess our impact. Essentially, you will facilitate putting good into the world for employees at WSF.

We will count on you in the following areas.

- Lead elite women's and girls' athlete relationships and programs (Olympians, Paralympians, Professional Athletes, Collegiate Athletes)
- Coordinate women and girl athletes with WSF events to ensure the athlete has an impact on the community and the event is meaningful to the athlete; includes managing logistics, transportation, meals, and lodging
- Contribute to community engagement strategy development, ensuring that WSF is an active member of the country's sports community

- Build and maintain relationships with key stakeholders in the civic, grassroots, and nonprofit communities, as well as elite athletes and their support teams
- Work cross functionally to plan, execute, and deliver organization-wide community outreach programs for WSF employees
- Model and execute programming that delivers on WSF players' interest in community and causes
- Manage virtual and in-person events for grassroots and community organizations
- Identify opportunities for WSF fans to be active participants in women's and girls' sport experiences
- Coordinate, prioritize, and facilitate external community and philanthropic requests

What makes you stand out.

The ideal candidate will possess a combination of skills, experience and passion in the following areas:

- Strong knowledge of women's sports community with existing relationships with civic and grassroots organizations
- Familiarity with women's and girls' sports culture and ecosystems
- Experience working with elite athletes and/or have been an athlete
- Cultivate strong relationships with elite athletes across the entire sports landscape
- Manage correspondence and assist in the communication on all athlete relationships
- Impeccable attention to detail
- Solution-oriented, highly motivated, enthusiastic, and proactive self-starter who works well as both team member and individual contributor

What you need to have.

The ideal candidate must possess a combination of skills, experience and passion in the following areas:

- Bachelor's degree or equivalent
- Minimum 3+ years of community based experience; non-profit experience preferred
- Outstanding organizational skills, ability to follow through, and capable of meeting deadlines while balancing multiple projects and priorities
- Exceptional oral, written, and presentation skills
- Ability to handle confidential information with discretion
- Ability to travel up to 10% to in-person events (domestically)

What we offer.

In addition to a competitive salary based on experience, WSF also offers a generous benefits package that includes:

- Medical, vision, and dental insurance
- Disability and life insurance
- Pre-tax medical savings plan
- Generous PTO and leave policies

Currently, we are a hybrid workplace that is subject to change. However, we provide a workplace that nurtures a culture that offers a high degree of flexibility and enables our employees to keep their life balanced.

The Women's Sports Foundation values an inclusive team and encourages individuals of diverse backgrounds and identities to apply. The Women's Sports Foundation is an equal opportunity employer.

Your next steps.

For immediate consideration, please submit your application to <https://ideali.st/C9dYS8>

Please include the following:

- Your resume
- A cover letter that answers the following:
 - What about WSF and our purpose interest you and why?
 - Describe your preferred work environment.

If you have questions, feel free to contact HR@WomensSportsFoundation.org.

#KeepPlaying