

**Title:** Senior Director, Community Impact  
**Reports to:** Chief Strategy & Impact Officer  
**Location:** New York, NY

**Scope:** Shape the strategy of the Community Impact department. Cultivate relationships with Foundation's community partners, athletes, agents, national governing bodies, and other stakeholders. Enhance WSF's community partner programming focused on training, education, capacity building, technical assistance and grant funding. Expand Foundation's athlete leadership initiatives and integrate athlete participation in all events and programs to reach maximum impact.

**Key Responsibilities:**

**Strategic Program Development**

- Manage the expanded portfolio of Foundation's programmatic initiatives focused on youth engagement and athlete leadership
- Spearhead new program design and on-going program development and enhancement to best serve the community and help garner greatest impact
- Collaborate with VP of Research and Evaluation on measurement and reporting for all programs
- Lead the rollout of the newly reimagined girl's curriculum and facilitate program leader and coaches' training
- Play a leadership role in the Annual Salute to Women in Sports Awards Gala

**Community Engagement**

- Cultivate and maintain relationships with the WSF community partners at all levels
- Manage community partner programming including training tools and resources
- Oversee the comprehensive grant portfolio and funding impact
- Continue to incorporate Mental Health, Sport Safety and Accessibility education into all Foundation's programs
- Continue evolving the Athlete Ambassador Program connecting young girls who are just embarking on their athletic journeys with athletes of all levels
- Include girls into all Foundation's events and initiatives from National Girls & Women in Sports Day to the Annual Salute to Women in Sports Awards Gala and more
- Develop new programming and/or resources to address emerging community partner needs

**Athlete Leadership**

- Cultivate, manage and maintain relationships with athletes at all levels
- Work closely with the WSF President and Athlete Advisory Panel on athlete engagement, events and activations
- Oversee the Athlete Leadership Connection planning and year-round elite and collegiate student-athlete leadership initiatives
- Manage the nomination and selection process, and event integration, for WSF Sportswoman of the Year and Wilma Rudolph Courage Awards
- Strengthen engagement with Travel & Training Fund recipients
- Continue growing the Student-Athlete Mentoring Program

**Operations, Budget and Team Management**

- Create and manage the Community Impact budget and optimal team structure
- Oversee contracts and invoicing for all athlete-related events, grants programs, and other community impact initiatives
- Provide comprehensive program reporting for WSF donors, sponsors and partners
- Demonstrate commitment to critical organization values including diversity, partnerships and internal collaboration
- Supervise a high-functioning team in a manner that demonstrates clear roles and responsibilities, excellent work quality, professional growth and development, and commitment to diversity in hiring
- Contribute to donor stewardship, fundraising strategies and partner cultivation

**The ideal candidate will have:**

- Bachelor's Degree and 10 years of experience in sports based youth development or related field
- Working knowledge of women's sports and female athletes
- Strategic agility, innovative mindset and superior written and verbal communication skills and project management skills
- Ability to respond to athletes, agents and community partners and to be flexible and diplomatic with diverse groups
- Drive for results and passion for a fast-paced working environment
- Strong organizational skills with attention to detail
- Strong public speaking and presentation skills
- Ability to handle confidential and sensitive information with integrity and discretion
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint and Outlook)

In 2015, the Women's Sports Foundation adopted the "Hucles Rule," a hiring guideline that states that an elite athlete must be interviewed for each WSF job opening. The Women's Sports Foundation is an equal opportunity employer.

For immediate consideration, please submit your application including a cover letter and resume as attachments in either Word or PDF in the careers section of WSF website.

Please select **Senior Manager, Community Impact** job when submitting the application. No phone calls please. If you have any questions, feel free to contact us at [HR@WomensSportsFoundation.org](mailto:HR@WomensSportsFoundation.org).